

Pre-Interview Information

1. Make sure that you have sent official transcripts from **ALL** post-secondary institutions you have attended to your respective central application service with the required transcript request forms. The official transcripts are necessary to verify the information on your application.
2. We strongly encourage students to print the instruction manual for the primary application to avoid errors.
3. When entering course names and grades onto your primary application type everything **EXACTLY** as seen on the transcript. (Students completing the AMCAS application should look at the 'AMCAS Application Course Classification Guide' to categorize courses. If the course is not listed please contact AMCAS directly.)
4. Submit your primary application as soon as you have 1) obtained a viable test score, 2) confirmed you have a competitive GPA (use the GPA calculator), and 3) have completely and carefully answered all the questions on the application. Please proofread all of your responses. If English is your second language please seek assistance from the writing lab and others with exceptional writing skills. **Please note that letters of recommendation are not required to submit the application.**
5. Please be a minimum of fifteen minutes early for your Committee Interview. Confirm you have paid the \$65.00 administrative fee. For those students who qualified for a fee assistance program and have not yet paid, please forward the email stating that you were eligible for assistance and your Committee fee will be waived.

Medical Students:

6. Please make sure that you have assigned the 'Committee Packet' to all of your schools designating Dr. John Landrum as the letter writer and using landrumj@fiu.edu as the contact email address. **This needs to be done individually for each school on the AMCAS application or they will not receive the letters once we upload them to your primary application.**
7. Print and submit the letter request form prior to your interview. The information provided on the form is necessary to upload your letters to Virtual Evaluations.

Dental Students:

8. Designate Dr. Landrum as the Evaluator for your Committee Letter and use landrumj@fiu.edu as the contact email address.

We wish you the best during your Committee Interview!

Should you need further assistance please contact our office.